



# Instructions to your Bank or Building Society to pay by Direct Debit



Please fill in the whole form and send to:

The Worshipful Company of Constructors  
9 Linden Park Road  
Tunbridge Wells  
Kent  
TN2 5QL

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
Postcode	

Originator's Identification Number

6	8	9	6	2	3
---	---	---	---	---	---

Reference Number (leave blank - office use only)

W	C	C																	
---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Instructions to your Bank or Building Society

Please pay **The Worshipful Company of Constructors** Direct Debits from the account detailed in this Instruction subject to safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with **The Worshipful Company of Constructors** and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

**This guarantee should be detached and retained by the Payer**

### The Direct Debit Guarantee

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change **The Worshipful Company of Constructors** will notify you 10 working days in advance of your account being debited or as otherwise agreed. If an error is made by **The Worshipful Company of Constructors** or your Bank or Building Society, you are guaranteed a full and immediate refund from you branch of the amount paid.
- You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us.

