



The Worshipful Company of Woolmen's Company Charitable Trust
Livery Fair - Sunday 24th September 2023



STALL HOLDER BOOKING FORM

Stall Packages Fees

£425 Gazebo 3m x 3m **£850** Gazebo 6m x 3m

Includes Marketing & PR

Extras

£45 Table / Chairs **£125** Power

Please specify 'EXTRAS' .	Include <u>no. of tables & chairs</u> (max 2 x tables, 2 x chairs).
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If you are bringing a Stall Vehicle/Food Truck, please supply dimensions, weight and photo.

Please let us know what equipment and accessories you may be bringing including **level of power** required.

Contact Name:	
Mobile:	
Email:	

Company Name: <u>As it will appear</u> in Marketing & PR.	
Address:	
Website:	
Phone:	

Please let us know what you will be exhibiting, demonstrating and/or selling on your stall.

Marketing Assets: If not provided with booking form please forward ASAP

Early provision of information will help to increase Marketing & PR activity on your behalf.

- Please provide a jpeg and png of your logo if available
- Attach images/photo(s) for use on our website and social media
- Advise name of social media handles you use:



- Wording that you would like us to use to describe you/your company (c40-80 words)
- Name and contact details for marketing (if different from booking details)

I have read and agree to abide by the Livery Fair Information for Applicants and Rules & Regulations and consent to receiving communication regarding my Livery Fair booking and future events.

Name (Printed):	
Signed:	
Date:	

Invoicing & Payment

Invoices will be issued on receipt of completed Stall Holder Booking Form and must be paid by 30th June 2023.

Compulsory Information which will be required in advance of the Fair - by 31st July 2023 (please send copies via email to liveryfairenquiries@gmail.com)

- Public Liability Insurance with minimum single claim indemnity value of £2M
- Risk Assessment
- Relevant Food Hygiene Certification (Food & Beverage Vendors only)

Livery Fair Rules & Regulations

The Stall Holder expressly acknowledges and agrees that its booking for stall space on the Stall Holder Booking Form is a binding confirmation of their acceptance of Livery Fair Information for Applicants and Terms & Conditions, including the cancellation policy and other information supplied by the Organiser from time to time.

Email Consent/General Data Protection Regulations (UK GDPR)

By submitting this form, you consent to The Worshipful Company of Woolmen contacting you by email with information relating to the Livery Fair and future events. We will treat your details with utmost respect and will never share them with anyone without prior consent. Our full Privacy Policy can be viewed on our website <https://sheepdrive.london/privacy/>